

DATA PROTECTION POLICY

1. Administrator of data: The administrator of personal data is SDX Group Sp. z o.o. headquarters: Nowogrodzka 31, 00-511 Warsaw, office: Warszawska 114, 05-092 Łomianki, NIP 7010523660, REGON 363130810, KRS 0000589476

2. Contact: For matters relating to the Processing of personal data, please contact us by email: biuro@sdxgroup.pl.

3. Origin of data: Personal data is collected only in connection with the Company's activities. Including in particular through business contacts, commercial offers, customer verification, recruitment, goods forwarding.

4. Definition of personal data processed: Personal data, understood as any information relating to an identified or identifiable person, shall be processed. An identifiable person is one who can be identified, directly or indirectly, in particular by reference to an identification number or to one or more factors specific to his physical, physiological, mental, economic, cultural or social characteristics. Information shall not be considered to permit identification where this would involve unreasonable expense, time or effort.

5. Purpose of data processing:

5.1 Customers' personal data are processed by the Administrator in order to perform the concluded agreement, in particular:

- Contact with the customer;
- Servicing orders, concluded agreements;
- Resolving complaints;
- Conducting marketing activities;
- Contact for purposes related to permitted marketing activities, through available communication channels, in particular and with the user's permission -by e-mail or/and telephone.

5.2 Personal data will also be processed for purposes resulting from separate legal regulations, including but not limited to tax and accounting purposes.

5.3. Personal data is also processed for the following purposes:

- Providing sales of our products;
- Serving contact with the service department even if not related to the performance of the contract;
- Data archiving.

6. Transfer of personal data.

6.1 Personal data is only processed by SDX Group Sp. z o.o. and selected partners for the purposes indicated above.

6.2 The processing of personal data by partners of SDX Group Sp. z o.o. shall be carried out on the basis of a contract ensuring compliance of the processing conditions with the Data Protection Regulation.

6.3 Personal data may be transferred to public authorities entitled to obtain them also on the basis of separate regulations (e.g. the Police, the Prosecutor's Office, Customs and Tax Offices, etc.).

6.4 Personal data will not be transferred outside the European Economic Area.

7. Duration of processing of personal data:

7.1 The personal data will be processed until you cancel your consent to the processing of your personal data and, after such cancellation, for the period of the statute of limitations for claims to and against the data administrator.

7.2 The Administrator is allowed to process personal data for security purposes, prevention of fraud, scams, as well as for statistical and analytical purposes for up to 6 years after the end of the contract.

7.3 As far as it results from separate legal regulations (e.g. Accounting Act, Tax Ordinance), personal data will be stored for the period required by the mentioned regulations in order to enable the legal requirements of these regulations.

8. Automated processing and profiling: personal data is not processed by automated means including profiling in order to adapt the content of the website to personal preferences and interests.

9. The customer's rights with regard to his own personal data:

9.1 Every customer has the right to:

a) Access to personal data concerning him or her, including the right to obtain a copy of personal data undergoing processing. The right to obtain a copy must not affect the rights and freedoms of others;

b) Correcting and completing data if it is found to be incorrect or out of date;

c) Data deletions;

d) To restrict their processing in the following cases:

- The data subject challenges the accuracy of the personal data for a period allowing the controller to verify the accuracy of the data;
- Processing is unlawful and the data subject objects to the erasure of the personal data, requesting instead a restriction of use;
- The controller no longer needs the personal data for the purposes of the processing, but the data are needed by the data subject to establish, assert or defend a claim.

e) Data portability:

- The data subject shall have the right to receive, in a structured, commonly used and machine-readable format, the personal data concerning him or her which he or she has provided to the controller, and shall have the right to transmit such personal data to another controller without hindrance from the controller to whom the personal data were provided.

f) Not to be subject to automated decision-making (including profiling);

g) Objection to the processing of personal data - where the processing relates to statistical purposes or is carried out on the basis of a legitimate legal interest of the Controller and the objection is justified by the particular situation of the person.

h) Any requests for exercising the above-mentioned rights should be addressed to the Administrator by e-mail.

9.2 The administrator shall provide information on the action taken without undue delay, within one month of receipt of the request. Due to significant circumstances (for example, the number of requests or the complexity of the request) the deadline may be extended by another 2 months. At the same time, within one month, the Administrator shall inform the data subject of the reasons for the delay and the extension of the deadline. The refusal to take action and the fee may be complained about to the supervisory authority.

10. Supervisory Authority and Complaints. In connection with the processing of personal data, each person has the right to lodge a complaint against an action or omission of the Controller to the supervisory authority, which is: President of the Office for Personal Data Protection Stawki 2, 00-193 Warsaw tel. 22 531 03 00 fax. 22 531 03 01. Office working hours: 8 a.m.-4 p.m. Telephone: 606 950000, www.uodo.gov.pl

